



New York State Conservation Council, Inc.

CALL FOR RESOLUTIONS

TO: All Council Members DATE: January 2023
FROM: Resolutions Committee
RE: Call for Resolutions

This notice constitutes official call for resolutions for the NYSCC for 2023. To simplify procedures, all resolutions should be sent to the NYSCC Office by **February 1, 2023**. The Council office address is **1060 Broadway #1090, Albany, NY 12204**. It would be of great help to the Committee if resolutions were submitted early; any resolutions not in the proper form and received by the February 1 deadline may be rejected.

Guidelines and Procedures for NYSCC Resolutions

Definition – A Resolution sets forth background information and proposes a course of action. It is generally a formal statement adopted by a group.

Requirements: All resolutions for consideration through NYSCC should be to establish or change a position or policy for the New York State Conservation Council on a matter concerning issues of state-wide significance. Any group submitting a resolution must be on hand or have a proxy representative present when the resolution is presented, discussed and voted on at the Annual Meeting.

Submission and Deadline: All current dues paying Active and Associate members may submit two resolutions each; and all current dues paying Affiliates may submit one resolution by **February 1, 2023**.

All resolutions shall be submitted to the **New York State Conservation Council, 1060 Broadway #1090, Albany, NY12204**

Identification Information: Each resolution must contain the name of a contact person, address, phone, email if available, and any other contact information.

Questions: Please contact Resolution Chair Stephen Wowelko at 315-506-2117 or President Chuck Parker at 315-963-8413 (cparker@nyscc.onmicrosoft.com) for any additional information about preparation and submission of resolutions.

Format:

- 1) The **title** of the resolution should clearly reflect the intent.
- 2) **Whereas:** “Whereas” statements provide the basic facts and reasons for the resolution. The information should be specific and provide answers to such questions as: Why is the change necessary? What are the facts leading to the final request? What is the rationale for the “resolved” course of action? Be sure to provide or reference statistics and the effect of the issue.
- 3) **Resolved:** should clearly spell out what it is you wish to achieve. There may be two types of resolved statements:
 - a) One to establish or change NYSCC policy. Any resolution to establish or change NYSCC policy must state in the resolve statement that it is intended to set policy; and it must be approved by 75 percent of all those present and entitled to vote.
 - b) One that directs the NYSCC to take some sort of action. That action could be to work with other agencies, groups or maybe to establish legislation.

NYSCC Action on Resolutions:

1. Annually the NYSCC President shall select and name members of the NYSCC to a resolutions committee. The Chair(s) of that committee will issue a call for resolutions on or about October 31 to the Active, Associate and Affiliate membership and provide the information in a manner to reach clubs and individual sportsmen and women about the process.
2. It is recommended that all Active, Associate, and Affiliate members solicit ideas for resolutions from their membership. Each Active and Associate member may submit two resolutions, and Affiliates may each submit one. Resolutions need to be submitted by February 1 to the NYSCC Office.
3. The NYSCC office, upon receiving resolutions, will distribute copies of all resolutions between the NYSCC annual meeting and February 1, to the Committee Chair(s), Resolution Committee members and Legislative Committee Chair.
4. The Resolutions Committee will hold its first meeting during the month of March, in as much as possible, at the NYSCC Legislative Meeting. Each member of the committee will be asked prior to that meeting to investigate the resolutions submitted from a fact-finding nature only.
5. At no time does the Resolutions Committee have the authority or responsibility to rewrite any resolution. It may, however, with written recommendations, suggest changes or provide written reasons for disapproval or approval to the submitting organization.
6. The submitter may revise a disapproval recommendation to overcome any objections and ask to meet with the Resolutions Committee.

7. In the event of disapproval, the submitter shall have the right of appeal to the NYSCC Board of Directors. Such request for appeal should be completed in writing and sent to the NYSCC President, clearly stating the facts for why the resolution should be considered.
8. The Resolutions Committee chair(s) shall submit a final report of qualified resolutions (those from dues paying members, in correct format) by April 1 to the NYSCC Executive Committee. In addition, a letter of request shall be made by the Chair(s) that copies of the resolutions be sent to the NYSCC respective committees dealing with the intent of the resolution. Each committee chair will be asked to discuss the resolution at their committee meeting recommended to be held during the NYSCC Spring Meeting. A letter for comments will also be sent to the NYS DEC. The NYSCC office will copy and distribute. Remember, it is not the responsibility of committees to rewrite any resolution
9. A full report on discussions, recommendations and any other action will be delivered in written form to the NYSCC office following the respective committee meetings within one week of that meeting. The same information will be sent to the Resolutions Chair(s) for action if action is needed. If a recommendation for change is made, the organization submitting the resolution should be given a reasonable amount of time to discuss the changes and report back.
10. Any of the committees of this organization can suggest a resolution, up to August 1. Said resolution should also be a part of its annual report at the Annual Meeting. Committees should notify the Resolutions Committee of that intent, subject matter, and resolve, to assure there is no conflict with another resolution as soon as possible. Said resolution should be distributed to the voting membership as soon as possible after acceptance by the NYSCC Executive Committee and/or Resolutions Committee.
11. Emergency resolutions shall be those received after August 1 and up to the date of the Annual meeting. These will be considered only if there is a time element, and the majority of the Resolutions Committee members regard it as indeed an emergency. All voting members present must have a copy of the resolution before it can be considered by the group; bring copies. All emergency resolutions must be in the hands of the Resolutions Committee by the close of the first session of the Annual Meeting.
12. Resolutions being considered on the floor will be read for the intent; voting will take place on the resolutions in a manner as established by the committee, most recently by a tally sheet. Voting will be one vote for each member in good standing at the meeting or there by proxy.

13. What is expected if resolutions passed require legislation?

Your Responsibility:

To request that local Assemblyman or Senator sponsor appropriate legislation unless that member is a minority. At that point they should consult with the NYSCC Legislative Vice-President as to who would be an appropriate sponsor.

NYSCC Responsibility:

To assist the sponsor of the resolution in finding a legislative sponsor and to work with them in regard to future legislative action.

Your cooperation will be appreciated. Remember – deadline for submission of resolutions is **February 1, 2023**. They should be sent to the Council office, addressed to **NYSCC Resolutions, 1060 Broadway #1090, Albany, NY 12204**. If the resolutions are not in the hands of the Chairman by the deadline date, they will be returned as not acceptable. By submitting resolutions prior to the February 1 deadline (the earlier, the better), corrections (if needed) can be made, and the resolution re-submitted prior to the deadline.